

Guidelines for Participation in Scientific Conferences

Lusail University is making continuous efforts to develop the scientific and research activities carried out by its faculty members, to compete with their counterparts locally, regionally, and internationally.

This is achieved through active participation in specialized international conferences that serve strategic priorities in scientific research and innovation, keep pace with current developments, promote the exchange of scientific opinions with distinguished scholars, build new international research partnerships, and enhance the research capabilities of faculty members.

Therefore, the university is keen to provide financial support to faculty members who wish to participate in peer-reviewed international scientific conferences, in accordance with the following rules and conditions:

● General Rules and Conditions:

A faculty member may participate in scientific conferences (international or local) once per academic year, subject to the following conditions:

- The conference must be organized by an academic institution, scientific body, or non-profit research organization.
- There must be a clear connection between the conference themes and the participant's academic specialization.
- The conference must publish a proceeding book or publish in high-quality indexed scientific journals derived from the conference, or equivalent outputs.
- The author's affiliation in the publication must be Lusail University, with an acknowledgment of the university's financial support.
- The submitted research must be original and must not have been previously published in a journal or conference.
- The participating researcher must submit an acceptance letter for the paper, along with the conference program and schedule.
- The accepted paper must be subject to peer review.
- The duration of participation during the first or second semester must not exceed one teaching week.
- Participation in conferences is not allowed during the first week of any semester or during final examination periods.
- Participation in conferences is not allowed during the summer semester.

● Conference Allowances:

The participant is granted a lump-sum financial allowance covering the following:

- a) Air ticket from Doha to the conference venue and return.
- b) Conference registration fees, if applicable.
- c) Full per diem allowance for the duration of participation in accordance with university regulations.



● Financial Coverage for Conferences:

The university covers conference-related expenses based on the location of the conference as follows:

1. Up to **20,000 Qatari Riyals** for conferences held in the Americas, Canada, Australia, China, Japan, European countries, and Southeast Asian countries.
2. Up to **15,000 Qatari Riyals** for conferences held in North African countries and other countries worldwide, excluding other Arab countries.
3. Up to **10,000 Qatari Riyals** for conferences held in other Arab countries.